

Greeley OPTIONS Class Selection Instructions

All schedules must be submitted through our website:

www.greeleyoptions.org

From the home page select “Classes” then
“Student Schedule Selection”

Class Selection begins May 1st @ 8:00 am

There will be two active links to choose from:

[Monday Classes](#)

[Tuesday Classes](#)

Follow the below instructions as you select a schedule for each student enrolling in the OPTIONS Program:

- 1) **New Students must have ALL registration paperwork complete and submitted prior to selecting a schedule.**
- 2) **Select 1 Class and 1 Alternate Choice for each period.** Students will be placed in classes on a first-come, first-served basis based on the day and time your schedule is received. Classes may close based on enrollment numbers and students selecting a closed class will be placed in their alternate choice and may remain on a wait list to get into their first choice. Parents **will be** notified if their student has been placed in an alternate choice class.
- 3) **The Class Schedule Is Never Perfect For Every Student.** There may be a period or two where you must choose a class that is not ideal or one that you really want but every student must select 6 class periods. Secondary Students must email the Site Coordinator to **request** a Student Aide period.
- 4) **Carefully read the Class Schedule.** Note all the classes available for your student's grade range in each period. Some classes encompass multiple grade levels. For a two-period block class the student must take both periods.
- 5) **Carefully read the Course Descriptions.** Make sure you are selecting levels, topics, skills and home work assigned (see Class Ratings) that are appropriate for your student and that complement your larger, at-home educational program.
- 6) **Educational Level.** If you wish to enroll a student in a class that is above or below their grade level, please contact the Site Coordinator first.

Dropping / Adding / Changing Classes. Once initial class selections have concluded, schedule changes can be submitted beginning August 1st, again through the Options website. A schedule change form will be available to make changes. At the beginning of the school year there will be a 3-4 week add/drop period to make one final change to schedules. All classes are year-long and we do not change classes at semester. After the add / drop period class change requests are considered by the Site Coordinator on a case-by-case basis

1-Chance Classes and 2 Day Enrollment. Normally students are not allowed to attend both days of Greeley Options. This year we have several classes that are offered on one day but not the other. This is due to teacher schedules and also in an effort to expand some of our theater and music offerings.

Specifically we are offering the following 1-Chance classes this year:

Musical Theater - offered *only* on Tuesday (gr. 4-12)

Dramatic Performance - offered *only* on Monday (gr. 4-12)

Guitar 2 - offered *only* on Monday (gr. 7-12)

Musical Showcase - offered *only* on Monday (gr. 3-8)

We know that not offering these classes on both days will be a big disappointment to some students and families. In order to offer the greatest opportunity to all students the following policy is in place.

Students who wish to take any of the above classes on their 'opposite' day may do so, provided they maintain a full 6-period schedule on their enrolled day. The above classes are the only classes for which students may attend on their opposite day, (with the following exception):

Additionally - High School students only may request taking an academic class in Science, Social Studies, Math or Language Arts on their opposite day if they cannot fit that class into their regular schedule. Again, they must maintain a full, 6-period schedule on their enrolled day.

Students who attend a class on their opposite day are expected to fulfill all practice and performance requirements of the class, during the school year and at performance time. Students also are expected to maintain diligent attendance on their opposite day. More than 3 non-health related absences and the student/parent will be counseled to drop the class.

Parents are also expected to fulfil any volunteer requirements for the specific class their student attends on the opposite day, specifically Musical Theater and Theater Performance classes.

In order to request enrollment in a class on your opposite Options day, you will email Jenny Phillips directly at: greeleyoptionsk12@gmail.com