

When you arrive at OPTIONS...



Signing In

The first thing you want to do when you arrive is sign in so we know you are here. When you come in the main doors, you will see some tables right in front of you. Stop there! Parents, please sign in your students in grades K-5. Students in grades 6-12 may sign themselves in. Please do not skip this step - this is our way of taking attendance for the day. Parents please then take your K/1 students into the gymnasium and check in directly with the teacher. All other students make their way to the gymnasium.

Before Class Starts

After signing in, please take a quick glance in your family file to see if anything is waiting for you there. Check your file every day when you arrive and before you leave. Then, drop off your **Family Bin** along the wall in the gymnasium and wait there until 8:13 to be dismissed to class.

STUDENTS ARE NOT PERMITTED TO GO TO THEIR CLASSES PRIOR TO DISMISSAL.

What Is A *Family Bin*?

The Family Bin is a Rubbermaid (or similar) storage tub, medium size, that students use as their 'locker' during the Options school day. Student may store lunches, coats, hats, extra books, art projects, whatever they don't want to haul around for the day, in their bin. Each family needs to purchase a bin suited for the size of their family and label it prominently with the family last name. Bins stay in the gymnasium during the school day. K/1 students also carry their own 10-gallon bin to and from class each Tuesday.

What if I'm late?

Hey – stuff happens and we all run late sometimes. Please call or text Lisa Moffitt if you're going to be late. When you arrive, make sure to sign in! Students *may be* asked to wait until the beginning of the next class period in order to minimize class disruptions, so set those alarm clocks – and check your mom's, too.

Attendance # to call or text: 970-215-0722

What if the weather is bad?

If Greeley schools are closed, we will not meet. If I have to cancel, I will send an email by 7:00 am also. But if it is yuckier at your place than mine and you think you'd better stay home by the fire, that's your call. Just make sure you make one more call – to me to tell me you're staying home.

And when I'm ready to go home?

Do it all in reverse order. Check the file, grab the bin and sign out. Same deal – parents need to sign out students in grades K-5. Students in grades 6-12 can sign themselves out. With permission, given directly to me by the parent, MS/HS students are permitted to sign younger siblings out. Pick up K/1 students in their classroom directly from the teacher. You're done! Until next week.. 😊